

Conference Space

MARKLE

Located on the top floor of a landmark building in midtown Manhattan, the Markle Conference Space is available on a daily or weekly basis. Minutes from Times Square, Broadway theaters, and Central Park, the Markle Conference Space is perfectly suited for board meetings and business gatherings. Nine large windows offer natural lighting and views of Rockefeller Plaza and St. Patrick's Cathedral.

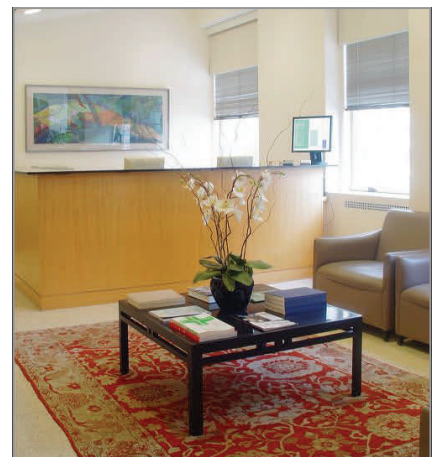


Hours

Monday through Friday, normal business hours.

Conference Room Dimensions

Total Space:	2,000 square feet
Conference Room:	1,100 square feet
Lounge:	900 square feet
Conference Room Capacity:	35-40 people
Table Configurations:	Circular Table: 27 chairs Oval Table: 16 chairs Classroom Style: 30 chairs



Reception Area

Audio Visual Equipment

- Audio-conferencing
- High-Speed Internet Access
- Large Projection Screen for Presentations Table
- Table Microphones
- Ceiling Speakers for Amplified Sound
- Cable TV
- CD and DVD Player
- Electronic Blackout Window Shades
- Desktop Podium, White Boards, & Easel Stands

Lounge

Suitable for break-out sessions, informal conversation, and distribution of promotional materials.

Wi-Fi hot spot.

Can be converted into a dining area by caterer.

Catering

A list of recommended caterers is available.

Pantry

Meal prep and clean-up area available for caterer's use.

More Information & Reservations

For more information, please contact us at conferencespace@markle.org or 212-713-7640, or visit us at www.markle.org/conference-space.



Classroom Configuration



Banquet Set-Up



Lounge



Circular Configuration